



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

*Agency Name*

Supplier : **ISIDRO CATERING SERVICES**  
 Address : **83A Aramismis St., Corner Saleng St., Veterans Village 1, Quezon City**

P.O. No. : **23-03-0074**  
 Date : **09 March 2023**  
 Mode of Procurement: **SMALL VALUE PROCUREMENT**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Please see attached Terms of reference  
 Date of Delivery : -

Delivery Term : Please refer to the attached Terms of reference  
 Payment Term : within 45 days upon completion of delivery

| ITEM NO. | UNIT | QTY | DESCRIPTION   | UNIT COST | AMOUNT    |
|----------|------|-----|---|-----------|-----------|
| 1        | PAX  | 331 | <b>AM Snack</b><br>For AM Snack: Clubhouse Tuna Sandwich with TLC and coffee or hot chocolate. For coffee, it can be 3 in 1, and for hot chocolate it can be a solo pack, including the disposable cups.<br><br>March 13, 2023 Day 1 - 220pax, March 14, 2023 Day 2 - 37pax, March 15, 2023 Day 3 - 37pax, March 16, 2023 Day 4 - 37pax<br><br>All meals should be delivered before 8am for (am snack), 11 am (for lunch) and 2pm (for a pm snack) at the SAS office.<br><br>Meals should be packed using a Bento box with spoon, fork, and tissue. | 84.00     | 27,804.00 |
| 2        | PAX  | 337 | <b>Lunch</b><br>For Lunch, 1 viand (chicken), 1 dessert (buko pandan) and rice.<br><br>March 13, 2023 Day 1 - 133pax, March 14, 2023 Day 2 - 83pax, March 15, 2023 Day 3 - 37pax, March 16, 2023 Day 4 - 84pax<br><br>All meals should be delivered before 11 am (for lunch) at the SAS office.<br><br>Meals should be packed using a Bento box with spoon, fork, and tissue.   | 135.00    | 45,495.00 |

Control No. **4284**

**SUBTOTAL :**

**Php 73,299.00**

**Total Amount in Words** *Seventy-three Thousand Two Hundred Ninety-nine Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :


  
**LORAIN TIMBANG**  
*(Signature over printed name of Supplier)*  
03/10/2023  
*Date*

**VICTOR MA. REGIS N. SOTTO**  
*(Authorized Official)*  
**City Mayor**

Requisitioning Office/Dept. :

  
**GLICERIO M. MANINGAS**  
*(Authorized Official)*

Funds Available :

  
**JUVY A. CUENCO**  
*Chief Accountant*

Amount : \_\_\_\_\_  
 OBR No. : \_\_\_\_\_



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|----------|------|-------|---|-----------|-----------|
| 3        | PAX  | 253   | PM Snack<br>For PM Snack: 1 Beef Burger with TLC and cheese.<br><br>March 13, 2023 Day 1 - 40pax, March 14, 2023 Day 2 - 52pax, March 15, 2023 Day 3 - 37pax, March 16, 2023 Day 4 - 124pax<br><br>All meals should be delivered before 2:00 oc'lock in the afternoon (for pm snack) at the SAS office.<br><br>Meals should be packed using a Bento box with spoon, fork, and tissue. | 110.00    | 27,830.00 |
| 4        | PAX  | 170   | Dinner<br>For Dinner, 1 viand (chicken), 1 dessert (buko pandan) and rice with 500 ml iced tea (drinks).<br><br>March 13, 2023 Day 1 - 60pax, March 17, 2023 Day 5 - 110pax<br><br>All meals should be delivered before 5:30 oc'lock in the evening (for dinner) at the SAS office.<br>Meals should be packed using a Bento box with spoon, fork, and tissue.                         | 180.00    | 30,600.00 |
| 5        | PCS  | 1,093 | Bottled Water<br>- 250 mL   | 12.00     | 13,116.00 |

Control No. **4284**

**SUBTOTAL :**


**Php 144,845.00**

**Total Amount in Words** One Hundred Forty-four Thousand Eight Hundred Forty-five Pesos Only.

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Very truly yours,

Conforme :

  
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03/10/2023  
 Date

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 (Authorized Official)  
 City Mayor

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JUVY A. CUENCO  
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|----------|------|-----|---|-----------|-----------|
| 6        | PAX  | 95  | Food<br>For AM Snacks: Hamburger, canned pineapple juice 220ml  | 85.00     | 8,075.00  |
| 7        | PAX  | 95  | Food<br>For Lunch: Pork hamonado, baked lasagna, 1 cup rice, bottled water 350ml  | 175.00    | 16,625.00 |
| 8        | PAX  | 100 | Food<br>For PM Snacks: Ham and cheese sandwich, bottled ice tea drink 355ml<br><br>All meals for RESEARCH FORUM should be delivered before 9:00 o'clock in the morning (for am snack), 11:30 o'clock in the morning (for lunch), 2:00 o'clock in the afternoon (for pm snack) at PLP function Hall (1st floor) on March 15, 2023. | 85.00     | 8,500.00  |
| 9        | PAX  | 220 | Main Meals<br>3 main course (BBQ Pork Ribs or Hamonado, Chicken Pastel, Fish Flanks with Mango Salsa)<br>1 pasta dish - (Bake lasagna)<br>Soup<br>Steamed rice<br>Dessert - leche flan (Almond Buko Lychee)<br>Distilled water and iced tea<br>Ice  | 375.00    | 82,500.00 |

Control No. **4284**

**SUBTOTAL :      Php 260,545.00**

**Total Amount in Words** *Two Hundred Sixty Thousand Five Hundred Forty-five Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

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Conforme :

**LORAIN TIMBANG**

*(Signature over printed name of Supplier)*

03/10/2023  
*Date*

**VICTOR MA. REGIS N. SOTTO**

*(Authorized Official)*

City Mayor

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|----------|------|-----|--|-----------|-----------|
| 10       | LOT  | 1   | Salad Bar Buffet Station<br>Fresh green<br>Tomatoes<br>Croutons<br>Eggs and onions<br>Cucumber and carrots<br>Cheese<br>Thousand island dressing or Caesar salad dressing<br>Good for 220 pax<br><br>STANDARD FOOD CATERING<br>Tables and Chairs with floor length covers and motif accent<br>Complete catering equipment usage<br>Complete flatware/silverware and glassware<br>Uniformed waiters and attendants<br>Buffet table set-up<br><br>Food delivery is on March 15, 2023 at 6:00 o'clock in the evening at<br>Tanghalang Pasigueno, Pasig City<br><br>*Purchase order shall cover all item found in the attached Terms of<br>Reference.<br>***** Nothing Follows ***** | 10,000.00 | 10,000.00 |

Food expense for PLPasig Founding Anniversary charged to other MOE for the use of Pamantasan ng Lungsod ng Pasig

Control No. 4284

GRAND TOTAL :

Php 270,545.00

Total Amount in Words Two Hundred Seventy Thousand Five Hundred Forty-five Pesos Only.

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Funds Available :

JUVY A. CUENCO  
Chief Accountant

Amount : 270,545.-  
OBR No. : 100-2023-00-  
0011-3323